REGULAR COUNCIL MEETING
09 September 2025

The Regular Meeting of the Unity Town Council was held on September 9, 2025 in the Unity Council Chambers commencing at 7:00 p.m.

Present
Mayor: Bob Abel
Councillors: Chris Halter (via Teams), Brett Lang, Curtis McLean, Ryan Sernecky, Darryl Stubbs and Brent Weber

Also Present
CAO, Aileen Garrett

255.25 CALL TO ORDER
That Mayor B. Abel called the meeting to order at 6:57 p.m.
CARRIED

256.25 CONFLICT DECLARATIONS
Weber/McLean: That Council has reviewed the agenda and items have been identified as a conflict of interest. All Councillors have responded to the conflict disclosure as follows:

Mayor B. Abel - No Conflict
Councillor C. Halter - No Conflict
Councillor B. Lang - No Conflict
Councillor C. McLean - No Conflict
Councillor R. Sernecky - No Conflict
Councillor D. Stubbs - No Conflict
Councillor B. Weber - No Conflict
CARRIED

257.25 AGENDA
Lang/Stubbs: That the agenda for the Regular Meeting of Council of the Town of Unity for Tuesday, September 9, 2025 commencing at 7:00 p.m. be adopted as read.
CARRIED

258.25 REPORTS
Lang/McLean: That Council accepts the Manager's Reports for August 2025.
CARRIED

259.25 MINUTES
Weber/Sernecky: That the minutes of the August 12, 2025 Regular Council Meeting be approved by Council.
CARRIED

260.25 BANK RECONCILIATION
Halter/Stubbs: That Council approve the Bank Reconciliation and Statement of Financial Activities for the month of August, 2025.
CARRIED

261.25 ACCOUNT PAYMENTS
McLean/Lang: That Council approve the account payments, as detailed on the attached cheque listing and amounting to $451,837.70 for the period ending September 9, 2025. EFT # 256-271 inclusive, Computer Cheque #22738-22779 inclusive, Online Banking payment #2025-0431 - 2025-0498 inclusive, Automatic Withdrawal #2025-36- 2025-39 inclusive, Proposed Payments #272-291 inclusive, Credit Card BMO- 2025-089- 2025- 091 inclusive, Credit Card Collabria- 2025-017-2025-026 inclusive.

CARRIED

262.25 PAYROLL RP1

Sernecky/Stubbs: That Council approve the payment of payroll RP1 (net pay) in the amount of $63,307.69 for the month of August 2025.

CARRIED

263.25 PAYROLL RP2

Lang/Weber: That Council approve the payment of payroll RP2 (net pay) in the amount of $32,839.72 for the month of August 2025.

CARRIED

264.25 PAYROLL RP3

McLean/Lang: That Council approve the payment of payroll RP3 (net pay) in the amount of $2,187.68 for the month of August 2025.

CARRIED

265.25 TABLED MOTION- POLICY 8.1 - EMPLOYEE VACATION TIME

Sernecky/Weber: That Resolution 247.25 which was tabled at the August 12, 2025 meeting be reintroduced at this time. Administrations recommendation to Policy 8.1 - Employee Vacation Time.

CARRIED

266.25 RECOMMENDATION - POLICY 8.1 - EMPLOYEE VACATION TIME

Lang/McLean: That Council approve Administration's recommendation to Policy 8.1 - Employee Vacation Time with the additions of:

Taking Vacation:

- The employer must allow employees to take their vacation within 12 months after the date the employee became entitled to it.
- Employees are entitled to take vacation in one continuous period unless they request to split it into shorter periods of at least one week.
- All vacation periods must be approved by the employer in advance.

Common Vacation Entitlement Date:

- An employer may use a common date to calculate vacation entitlement for all employees, provided this does not reduce any employee's rights.

Requiring an Employee to Take Vacation:

- Employers and employees should agree on when vacation will be taken.
- If no agreement is reached, the employer may schedule vacation by giving the employee at least four (4) weeks written notice.
- If the employee does not take vacation, vacation pay must be paid no later than 11 months after the entitlement was earned.

Requiring Employees to Take Vacation During Workplace Closures:

- An employer may require employees to take vacation during a workplace closure but only if the vacation period is at least one week in length.
- A written notice must be provided at least four (4) weeks before the vacation is to begin.

CARRIED

267.25 RECOMMENDATION - RETIREMENT OF POLICY 7.3 UTILIZATION OF ELECTRONIC MESSAGE CENTRE (2011)

Stubbs/Lang: That Council approve Administration's retirement of Policy 7.3 Utilization of Electronic Message Centre (2011). Policy is no longer required as submitted.

CARRIED

268.25 RECOMMENDATION - RESIGNATION ACCOUNTS PAYABLE CLERK

Weber/Sernecky: That Council accept with regret the letter of resignation submitted by Accounts Payable Clerk Kayla Mayes.

CARRIED

269.25 RECOMMENDATION - PROMOTION OF DENNIS DUROSE

McLean/Halter: That Council considers and approves the promotion of Dennis DuRose to the Equipment Operator Position with six months probationary period as of September 1, 2025.

CARRIED

270.25 RECOMMENDATION - LIST OF LANDS ARREARS FOR 2024

Weber/Stubbs: That Council accept the List of Lands in Arrears for 2024 as presented. Council exercises its discretion to exclude properties where the arrears are less than half of the 2024 tax levy from the Tax Enforcement List. The revised list will be submitted and advertised as required under the Tax Enforcement Act.

CARRIED

271.25 RECOMMENDATION - TAX ENFORCEMENT ACT - AUTHORIZATION FOR TITLE

McLean/Lang: That Council authorize Administration to proceed under the Tax Enforcement Act to acquire title for the following described properties:

Lot 12 Block 19 Plan G490 Ext 0	Title No 142445820
Lot 1 Block 36 Plan 66S15668 Ext 0	Title No 153748233
Lot 3 Block 25 Plan G489 Ext 0	Title No 114454346

CARRIED

272.25 RECOMMENDATION - INCREASE IN LANDFILL TIPPING FEES

Sernecky/Weber: That Council approve an increase in the proposed landfill tipping ffes, to be implemented effective January 1, 2026, as outlined in this report.

TABLED

273.25 RECOMMENDATION - POLICY 2.13 LA FOIP UPDATE

Lang/Halter: That Council approve Policy 2.13 LA FOIP update to expand to include governanace of use and disclosure of personal infformation, as well as our current practice for issuing third party receipts within compliance of LA FOIP principles, as submitted

CARRIED

274.25 COMMITTEE OF THE WHOLE

McLean/Sernecky: That Council move into the Committee of the Whole and the session be "in camera". Time 7:40 p.m.

CARRIED

275.25 RECONVENE

Weber/Halter: That Council meeting reconvene. Time 8:35 p.m.

CARRIED

Rise and Report No Report.

276.25 ADJOURNMENT

Lang/Weber: That the meeting be adjourned. Time 8:36 p.m.

CARRIED

MAYOR

CAO