Town of Unity
TEMPORARY ROAD/LANE CLOSURE REQUEST AND APPROVAL FORM

APPLICATION IS HEREBY MADE FOR A TEMPORARY ROAD CLOSURE AS INDICATED BELOW:

This application is required and processed in accordance with the Municipal Act, 2001. This application must be approved prior to the temporary road closure going into effect.

Primary Contact Name:		Primary Contact Phone No.
Name of Organization		
Mailing Address		

Apt/Unit No	City	Province	Postal Code

Alternate Phone No./Fax No./Email Address

Name of Event		Total Expected Attendance	

Brief Description of Event

Is admission restricted? (gated or registration required to participate)   ☐ Yes   ☐ No

Proposed Location(s)

Please list all streets involved on the attached "Proposed Locations" form & attach any additional sheets as necessary

The following items must be submitted with your application:
1. A list of the scheduled events and a site plan showing the location, emergency lane (with dimensions), setback and dimensions of any equipment or furniture placed within the public right of way.
2. As a courtesy, the Town requests that notice be circulated to the area residents and occupants to inform them of the event.
3. A Public Safety Plan (including placement and provision of traffic barricades) and a copy of the notification to Police, Fire Department and Ambulance Services.
4. A completed Release, Waiver and Indemnity form from any participants releasing the Town from any responsibility of injury or loss during the event. The Town also reserves the right to request the applicant obtain and show proof of insurance prior to the event.

_____   _____
Applicant's Signature   Date

PROPOSED LOCATION AND DATES

Closure Date	From	To	Closure Time	From	To
Event Date	1st Day		**Event Time**	From	To
	2nd Day			From	To
	3rd Day			From	To

LIST OF EVENT LOCATION(S)			CLOSURE *(Please select type of closure and circle side of Street)*		
			Full	**Partial**	**Curb-Lane**
Street Name	**From (Street)**	**To (Street)**			
			○	○ W/E N/S	○ W/E N/S
			○	○ W/E N/S	○ W/E N/S
			○	○ W/E N/S	○ W/E N/S
			○	○ W/E N/S	○ W/E N/S
			○	○ W/E N/S	○ W/E N/S
			○	○ W/E N/S	○ W/E N/S
			○	○ W/E N/S	○ W/E N/S
			○	○ W/E N/S	○ W/E N/S